Vacancy for the post of Chief Executive Officer

The Law Reform Commission is inviting applications from suitably qualified persons for the post of Chief Executive Officer.

Age Limit
Candidates, unless already in the Service, should not have reached their 40\textsuperscript{th} birthday by the closing date for the submission of applications.

Qualification & Experience
A. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

B. A degree in Law or a joint degree the major part of which should be Law from a recognized institution.

OR

Equivalent qualifications to A and B above acceptable to the Commission.

Note
Qualification at A above should have been obtained prior to qualification at B above. However, candidates who, as at 30 June 2003, did not possess the qualification at A above will also be considered provided they hold -

(a) A Cambridge School Certificate or passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least grade C in any one subject or an equivalent qualification acceptable to the Commission; and

(b) A master’s Degree or a postgraduate diploma from a recognized institution in one of the fields at B above or an equivalent qualification acceptable to the Commission.

Qualification at (a) under ‘Note’ should have been obtained prior to qualification at B above and at (b) under ‘Note’.

C. At least 15 years’ post graduate experience as a law practitioner and/or in legal research or research in legal policy development.
Skills & abilities
Candidates should-
(i) have an excellent understanding of the laws of Mauritius and legal processes;
(ii) have excellent written communication skills including the ability to write clear and concise documents including reports, submissions and briefing documents;
(iii) have excellent oral communication skills including the ability to lead discussions on legal and policy issues;
(iv) possess a high level of analytical and conceptual skills in policy development and implementation within a government, academic or related framework, with a view to both formulation of policy and the practicalities of implementation;
(v) have a high level capacity to lead and to work within a team or direct or supervise a team, share information, ideas and consider the views of others;
(vi) have the ability to synthesize complex information to show good judgment and to generate new ideas and approaches;
(vii) have experience in mentoring and /or supervising colleagues or staff;
(viii) be able to work independently, to prioritise tasks and to set schedules in order to meet specified deadlines;
(ix) have a high level capacity to represent the Law Reform Commission externally to a range of stakeholders;
(x) have a high sense of integrity; and
(xi) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed. The Commission reserves the right to convene only the best qualified candidates for interview. The onus on establishing the equivalence of qualifications rests with the candidates.

Terms of Employment and Salary: Appointment shall be on a probationary period of one year with a monthly flat salary of Rs 110,000/- plus compensation.

Role and Responsibilities: To be responsible for the effective and efficient management of the Law Reform Commission.

Duties:
A. Under the direction of the Chairperson, the Chief Executive Officer shall be responsible -
   (a) for all research to be done by the Commission in the discharge of its functions;
   (b) for the drafting of all reports to be made by the Commission;
   (c) generally, for the day to day supervision of the staff and work of the Commission; and
   (d) for such other duties assigned to him by the Commission.

B. (i) To liaise with the Attorney-General, any Government department, any organisation or any other person in relation to the review, reform or development of any aspect of the law of Mauritius.
   (ii) To ensure the promotion of an IT culture within the Commission.
Mode of Application:
Interested candidates should send their application by registered post or by E-mail (PDF format) with full details of their curriculum vitae, copies of relevant academic/professional certificates/degrees along with a letter of Interest at the following address:

The Secretary to Commission
Law Reform Commission
13th floor, SICOM Building 2
Reverend Jean Lebrun Street
Port Louis  11302
MAURITIUS
Email: lrc@govmu.org

Closing Date:
Applications should reach the Law Reform Commission not later than 11 January 2021.

23.12.2020